How to Maintain Your CAP Profile

Your CAP profile will be automatically reflected on the School and the ERE websites, and will be linked from some of the research group websites. Please maintain your CAP profile on a regular basis and keep it up to date.

1. Go to https://profiles.stanford.edu/ and sign in with your SUNet ID & password at the top right corner on the red banner.
2. Click "edit my profile" at the top right corner. For each field, click "edit" or "add a new listing" and enter your information.
3. You can control visibility as "Public" or "Stanford-only (visible only for SUNet users)" for each field:
   - Click "Profile visibility settings" in the light blue box next to your photo.
   - For the fields which you would like to show on the School and Department websites, set it "Public."
   - Keep the first field "Make my profile visible to" as "Public" -- otherwise, you will not be listed in the School or ERE website at all.