GRADUATE AID INCIDENTAL FUND APPLICATION

Grad Incidental Fund requests should be submitted to the Department Manager by the Final Study List Deadline

**Background:** The purpose of this fund is to provide an additional resource to PhD students in support of his or her individual research progress that a faculty advisor might not otherwise be able to provide. Funds are limited to one time per year, per student, for up to $500.

**Purpose:** The typical type of expenditure will be for such things as: computer equipment, research travel, specialized training, analytical costs, etc. The funds should not be used for small-cost items such as photocopying or normal lab operating supplies.

**Approval:** Fund request should be approved by the Department Manager and Department Chair.

**Application Date:** ________________  
**Degree Plan:**  □ PhD  □ MS

**Name of Applicant:** ____________________________  
**ID:** ____________________________

**Advisor Signature (Required):** ____________________________

**Amount Requested:** ____________________________

**Purpose of request:**

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☐ Approved       ☐ Denied

**Signed:** ____________________________  
**Date:** ____________________________

**Comments:** ____________________________